



DEPARTMENT OF PERSONNEL

209 E. Musser Street, Room 101
Carson City, Nevada 89701-4204
(775) 684-0150
www.state.nv.us/personnel/

MEMO PERD #05/04

January 21, 2004

TO: Department Directors
Division Administrators
Agency Personnel Liaisons
Agency Personnel Representatives

FROM: Jeanne Greene, Director
Department of Personnel

SUBJECT: APPLICATION DEADLINE

Per NAC 284.318 (3), effective January 27, 2004, applicants must submit an application as specified in the publicized job announcement no later than 5:00 p.m. on the closing date of the recruitment. Postmarks after the closing date will no longer be accepted.

Please assist us in our efforts to notify all employees and applicants of this change.

JG:cp